



# Delhi Metropolitan Education

Affiliated to GGSIPU, New Delhi & Approved by Bar Council of India

DME\_IQAC\_2020\_M2

10<sup>th</sup> February 2020

## Minutes

A meeting of IQAC Committee was held on 10<sup>th</sup> February 2020 in Board Room, Delhi Metropolitan Education, Noida-201301

Agenda: Workshop on Data Visualization

### Chaired by:

1. Dr Ambrish Saxena (Director/Coordinator, IQAC)
2. Dr Ravi Kant Swami (Chairperson, IQAC)

The following faculty members were present:

1. Dr Pooja Sharma, BBA, Member, IQAC
2. Dr Seema Mam, BA(LLB), Member, IQAC
3. Ms Komal Kapoor, BA(LLB), Member, IQAC
4. Ms Neha Sharma, BA(LLB), Member, IQAC
5. Mr Pramod Pandey, BA(JMC), Member, IQAC
6. Ms Deepa Zutshi, BA(JMC), Member, IQAC
7. Ms Yashasvika Yadav, BA(JMC), Member, IQAC
8. Ms Priyansha, BA(LLB), Member, IQAC
9. Dr. Poorva Ranjan, Head, Mentoring Cell
10. Mr. Ritwik Ghosh, Assistant Professor, BA(JMC)

S. No.	Item
1.	<p><b>Workshop on Data Visualization</b></p> <ul style="list-style-type: none"><li>❖ <b>Objective-</b> <i>Familiarization of Data Visualization Fundamentals with the IQAC team</i></li><li>❖ Resource Persons for Workshop- Dr. Ambrish Saxena, Dr. Poorva Ranjan, Mr. Pramod Pandey, Mr. Ritwik Ghosh</li><li>❖ The following guidelines were suggested by the Resource Persons:<ul style="list-style-type: none"><li>✓ Techniques of data collection and representation were explained in the workshop</li><li>✓ Consistency of data will be maintained amongst the departments for easy categorization of data</li><li>✓ Dr. Poorva Ranjan suggested organization of Faculty Development Program on Data Visualization</li></ul></li></ul>

	<p>✓ Mr Ritwik Ghosh and Mr. Pramod Pandey suggested the following software for data visualization:</p> <ul style="list-style-type: none"><li>❖ Zoho Analytics</li><li>❖ Google Data Studio</li><li>❖ Microsoft Excel</li><li>❖ SPSS</li></ul> <p>❖ <b>Workshop Outcome-</b> <i>Depiction of data in graphical representation to maintain transparency and accountability</i></p>
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The meeting ended with vote of thanks to the chair.

(Convener)

Minutes prepared by: Ms. Yashavika Yadav



Director, IQAC  
Delhi Metropolitan Education