



DME_IQAC/NAAC_2020_M3

20th May 2020

Minutes

A meeting of the IQAC subcommittee was held on May 20, 2020, 12.00 hrs on Google Meet

Chaired By: Dr. Ambrish Saxena

Agenda:

- Virtual Teaching
- E Content Quality Assurance
- Digital Campus
- Anything else with the permission of the Chair

S.No.	Item
1.	<p>Virtual Teaching:</p> <ul style="list-style-type: none"> • Dr. Ambrish Saxena, Co-ordinator IQAC briefed the guests about the agenda of the meeting and welcomed various team members. • Dr. Saxena discussed the pandemic and suggested a roadmap to adapt to the situations caused the same. • It was discussed that both PowerPoint Presentations and video lectures will be prepared. • These video lectures were accompanied with online meeting with the students. • Dr Saxena emphasized that college should shift on a Blended Learning Mode so that students can receive both e-resources and personal touch from the teachers.
2.	<p>E Content Quality Assurance:</p> <ul style="list-style-type: none"> • Dr. Saxena informed th house that a team will be created to monitor the quality of e-resources. The team would be called the Quality Assurance for E-Content. • SoPs for the preparation of these e-resources were to be created. • Time Table and Mentor-Mentee session was adapted to match with the blended learning mode.
3.	<p>Digital Campus:</p> <ul style="list-style-type: none"> • Dr Saxena said that all the faculty members with support of the IQAC should try and make the campus truly digital. • Work From Home rules and governance was discussed and ideated in the meeting • It was discussed in the meeting if the faculty was to be called to the college, they would be allotted their individual classrooms each with a LAN connection.

The meeting ended with vote of thanks to the chair.

(Convener)

Minutes prepared by: Dr Pooja Sharma

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